



Alcohol Beverage License Form

This application must be deemed complete by the Indiantown Community and Economic Development Department. The subject site must be in compliance with the Indiantown property maintenance standards prior to final approval.

Village of Indiantown- Land Development Regulations Sec. 3-7.4. - Alcoholic Beverage Sales. (a) Alcoholic beverage sales for consumption on-site or off-site shall not be permitted upon premises closer than 300 feet from any place of worship or school without approval by the village council, with the following exceptions: (1) When served in the dining room of a restaurant serving cooked full-course meals; (2) When served in a cocktail bar or lounge as an accessory use in a restaurant serving cooked full-course meals. The bar shall not have a separate 159 FINAL entrance than the restaurant and shall be no larger than 25 percent of the gross square footage of the restaurant; (3) When beer and wine is sold from a grocery store, for consumption off the premises. (b) Construction or establishment of a place of worship or school within 300 feet of an existing business which sells alcohol shall not cause the business to become nonconforming.

Date of Application: ____/____/____

Applicant / Agent Authorized to Act for Property Owner: _____

(Agents must provide notarized agent authorization form from all property owners.)

Applicant (Name of Person, Business or Organization): _____

Name of Person Submitting this application: _____

Name of Lessee of Property: _____

(If property is leased, applicant must submit a notarized statement from the owner approving the submittal of this application, and a copy of the lease.)

_____	_____	_____
Work Phone	Cell Phone	Email Address

(Name/Entity) Contact Person: _____

Mailing Address (Street, City, State and Zip Code): _____

Requested Type of Alcoholic Beverage License: (Please check one)

- ☐ 1APS BEER, package sales only
- ☐ 2APS BEER and WINE, package only
- ☐ 1COP BEER, on premise and package
- ☐ 2COP BEER and WINE, on premise and package
- ☐ SFS BEER, WINE, and LIQUOR, on premises only
- ☐ Other _____

Total Land Area of Property: _____ Number of Seats Proposed: **Indoors** _____ **Outdoors** _____

Previous Use of the Property: _____

Proposed Number of Employees: _____ Number of Parking Spaces Provided: _____



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Is revised lighting proposed: _____ Is the proposed lighting shielded from surrounding properties: _____

Proposed Business Hours: _____

Is music and entertainment proposed on the Property (describe location and if location is within an air conditioned space): _____

All of the following items must be included in order to have a complete application submission: (Please check the box as each required item is attached to the application.)

- ☐ Complete alcoholic beverage application (unaltered and unbound)
- ☐ Correct fee (check payable to the Village of Indiantown)
- ☐ Proof of ownership (i.e., Warranty Deed) or Copy of Lease Agreement
- ☐ Current Property Record Card(s) from the Martin County Property Appraiser
- ☐ Location map, Photograph(s) of site from adjacent roadway(s) identify schools and churches within 300 feet
- ☐ Notarized Agent Authorization Letter (note: authorization is needed from all owner(s) of the subject property)
- ☐ Signed and Sealed Boundary Survey, prepared by a Florida registered surveyor – two (2) sets or Signed and Sealed Site Plan, prepared by a Florida registered architect, engineer or landscape architect– two (2) sets (drawn to a scale of 1 inch equals 20 feet, except where impractical and the Director of Community & Economic Development authorizes a different scale). At a minimum, the boundary survey or site plan should include the following:
 - Date, north point and graphic scale;
 - Boundary lines of site, including all property lines and mean high-water lines;
 - Locations and dimensions of all existing structures and drives;
 - Adjacent roadways;
 - Location and dimensions of all parking spaces (including handicap accessible, bicycle and scooter) and loading zones;
- ☐ A certificate of the Division of Hotels and Restaurants of the Department of Business and Professional Regulation or the Department of Agriculture and Consumer Services or the Department of Health or the Martin County Health Department, stating that the place of business wherein the business is to be conducted meets all of the sanitary requirements of the state. The Community and Economic Development Department reserves the right to request additional information.



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The applicant/owner hereby acknowledges and agrees that any staff discussions or negotiations about conditions of approval are preliminary only, and are not final, nor are they the specific conditions or demands required to gain approval of the application, unless the conditions or demands are actually included in writing in the final approval or the final denial.

By signing this application, the owner of the subject property authorizes Indiantown Community and Economic Development Department staff to conduct all necessary site visits and inspections on the subject property.

I, the Applicant, certify that I am familiar with the information contained in this application and, that to the best of my knowledge such information is true, complete and accurate.

Signature of Applicant: _____ Date: _____

STATE OF FLORIDA:

COUNTY OF _____

Sworn and subscribed before me this _____ day of _____, 20____.

Signature of Notary Public

Notary Public, for the State of Florida

My Commission Expires

----- APPLICANTS, PLEASE DO NOT WRITE BELOW THIS LINE -----

Received Date: _____

Fee Paid: Yes ☐ No ☐

Amount Paid: _____

Cash ☐ Check ☐

Payment received by: _____

Application # _____

Code Compliance: Is there a pending code enforcement proceeding involving all or a portion of the parcel proposed for alcohol sales? ☐ Yes ☐ No Code Case file # _____

Building Services: Are there any active permits at this location? ☐ Yes ☐ No Permit # _____

Business Services: Certificate of Use up to date? ☐ Yes ☐ No BTR up to date? ☐ Yes ☐ No

Public Safety: Criminal activity/reports of complaints? ☐ Yes ☐ No Case # _____

Planning & Zoning: _____